

If Interested
In Automatic
Payment Plan
Please Return
This form to
Hutchinson
Utilities
Commission
Located at
225 Michigan St
Hutchinson MN
55350



AUTOMATIC
PAYMENT
PLAN
IS
AVAILABLE

Hutchinson Utilities Commission
225 Michigan St SE
Hutchinson MN 55350
320-587-4746
320-587-4721 fax

**HUTCHINSON UTILITIES COMMISSION
AUTOMATIC PAYMENT PLAN**

Now you can pay your utility bill from your checking or savings account automatically—No checks to write, stamps to buy, or late payments. It's free, fast and completely hassle free!

Q. How do I sign up?

A. It's easy. Simply complete and return the attached authorization form, and include a voided check (for checking accounts) or a deposit slip (for savings accounts).

Q. How soon will the Automatic Payment Plan Start?

A. It will start with your next bill. "Do Not Pay-Automatic Bank Withdrawal" will be on the top and in the amount due space of your bill. This means your account will automatically be debited. Your payment will be subtracted from your bank account on the due date on the statement.

Q. If I don't sign up now, will I be able to enroll later?

A. Yes. Simply call us at 587-4746, and we will send you an authorization form.

Q. How can I be sure my bill has been paid?

A. Your monthly bank statement will clearly reflect the automatic payment.

Q. What if I have a question about my bill?

A. Simply call the Hutchinson Utilities Customer Service Department at 587-4746.

Q. Is there a charge for this service?

A. No. Hutchinson Utilities does not charge you for automatic payments, and you enjoy the savings of no postage to mail your bills!

Q. What if I change banks or accounts?

A. Just call us at 587-4746. We'll send you a new authorization form to complete.

Q. What if I try the Automatic Payment Plan and don't like it?

A. You can cancel your authorization for automatic payment at any time by notifying us in writing. But once you have enjoyed the convenience of the Automatic Payment Plan, we doubt you'll want to go back paying bills the hard way.

**AUTOMATIC PAYMENT PLAN
AUTHORIZATION FORM**

Please enroll me/us in the Hutchinson Utilities Automatic Payment Program. I/We authorize Hutchinson Utilities to collect payment for my/our gas and electric bill by initiating debit entries (deductions) to the bank account shown on the attached voided check/deposit slip. I/We understand that this authorization will continue in force unless discontinued by my/our written request.

Attach voided check or deposit slip here and return this form to Hutchinson Utilities.

Please check box as to signify which type of account being used.

Checking Savings

Utility Account number (not bank account number) _____

Name _____ Address _____

Signature _____ Phone _____

Date _____

Attach voided check or deposit slip

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Business Office 320-587-4746 • Fax 320-587-4721