

Regular Meeting
January 26, 2000

Members Present: President, Roger Gilmer; Vice President, Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; General Manager Kadrmas, and Attorney Marc Sebor.

President Gilmer called the meeting to order at 3:07 p.m.

Commissioner Ward made a motion to approve the minutes of December 29, 1999. The motion was seconded by Vice President Ackland and carried.

Vice President Ackland made a motion to ratify the payment of bills in the amount of \$2,151,196.78 (detailed listing is in payables book). Secretary Wetterling seconded the motion which passed.

Secretary Wetterling made a motion to award the bid recommended by Ulteig Engineers for the purchase of the McLeod Substation transformer to Pauwels Transformers. The motion was seconded by Vice President Ackland and approved unanimously.

Manager Kadrmas informed the Commission that the purchase of land for the McLeod Substation was approved by Hutchinson City Council on January 25, 2000. The purchase was for 13.57 acres of land at \$6,000 per acre from Malcolm Schwarze. The Closing is to take place February 15, 2000.

Vice President Ackland made a motion to award the firm bid of Border States Electric for the purchase of 1/0 15 kv cable for stock. Commissioner Ward seconded by motion which passed unanimously.

Commissioner Ward made a motion to purchase a Maxi Sneaker replacement approving requisition #12835. Vice President Ackland seconded the motion and the approval was unanimous.

Vice President Ackland made a motion to approve requisition #12778 to Scharber & Sons for a trencher trailer. Secretary Wetterling seconded the motion which carried.

Secretary Wetterling made a motion to approve requisition #12730 to RESCO for wire. Vice President Ackland seconded the motion which passed unanimously.

Secretary Wetterling made a motion to approve requisition #12791 to RESCO for wire. Vice President Ackland seconded the motion and it was unanimous.

Secretary Wetterling made a motion to approve requisition #12795 to General Electric for the purchase, or repair, of fuel nozzles for Unit #1. Vice President Ackland seconded the motion and it passed unanimously.

Vice President Ackland made a motion to approve requisition #12832 to Aspen Equipment Company for the purchase of a new air compressor. Secretary Wetterling seconded the motion which carried unanimously.

Commissioner Ward made a motion to approve requisition #12864 to Donaldson Gas Turbine Systems for intake filters. Secretary Wetterling seconded the motion which carried.

Reports for each division were presented. Don Nelson made a presentation for the Electric Transmission Division and Don Merkins for the Electric Production Division. John Webster was unable to be present.

Manager Kadrmas informed the Commission that a new date for starting up the new Unit #9 is May 12, 2000, which would still meet our absolute deadline of June 1st.

An informational meeting will be set up for 7:00 p.m. February 23, 2000, at City Center to inform affected residence of our intentions to build a transmission line to the McLeod Substation. Invitations will be sent next week.

The building renovation is progressing with a finish date of June, 2000.

The consultant report has been completed for the damage analysis of Unit #1 boiler tubes showing a manufacturer's defect in design and materials used.

The annual Commission and City Council meeting will be held at 4:00 p.m. on February 22nd, in council chambers.

The Commission viewed a video on Mid-Continent Area Power Pool.

Vice President Ackland made a motion to increase the salary of the General Manager by four percent. Seconded by Secretary Wetterling the motion carried.

There being no further business, Secretary Wetterling made a motion to adjourn. Seconded by Commissioner Ward the motion carried.

David Wetterling, Secretary

ATTEST _____
Roger Gilmer, President

Commission Meeting
February 23, 2000

Members Present: President, Roger Gilmer; Vice President, Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; General Manager Kadrmas, and Attorney Marc Sebor.

President Gilmer called the meeting to order at 3:05 p.m.

Vice President Ackland made a motion to approve the minutes of January 26, 2000 as written. Secretary Wetterling seconded the motion and it was approved unanimously.

Commissioner Lenz made a motion to ratify the payment of bills in the amount of \$1,808,468.52 (detailed listing is in payables book). Vice President Ackland seconded the motion and it passed unanimously.

After review of the financial statements and the budget, Vice President Ackland made a motion to approve them. Secretary Wetterling seconded the motion, which passed.

Commissioner Lenz made a motion to approve requisition #12865 to Border States Electric Company for junction boxes. Commissioner Ward seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to approve the recommendation of Northern Pipeline Construction Company for the year 2000 underground conversion project. Vice President Ackland seconded the motion, it passed unanimously.

Vice President Ackland made a motion to approve requisition #12906 to Bates and Associates for pipe to stock inventory that will be used by the Gas Division. Commissioner Lenz seconded the motion which carried.

Anyone wishing to attend the APPA national conference can contact Garnette for arrangements.

Commissioner Lenz and President Gilmer will accompany staff members to New Ulm, on March 8, 2000, to discuss the possibility of a joint venture with their utility commission to construct a gas pipeline. Tartan Energy Consultants will be there.

The March Labor/Management meeting will be March 2, 2000, at 8:30 a.m. Commissioner Lenz will attend.

General Manager Kadrmas informed the commission that we have received a Mechanics Lien from Vic's Welding for work done on Unit #1 under Deltak.

The building renovation and Unit #9 are moving along on schedule.

The public hearing for the construction of a transmission line from 3M to the new McLeod Substation will be held tonight at 7:00 at City Center.

Secretary Wetterling made a motion to release 20 feet of easement to Great River Energy on the Anoka Line. Seconded by Vice President Ackland, the motion carried.

Vice President Ackland made a motion to approve the projected Energy Conservation program of \$25,000.00 to the HATS facility, \$20,000.00 to the Hutchinson Tree Board, and the remainder on energy reduction equipment and insulation on the Commission building renovation for the budget year 2000. The motion was seconded by Secretary Wetterling, the motion passed unanimously.

There being no further business, Commissioner Ward made a motion to adjourn. Secretary Wetterling seconded the motion and it passed.

David Wetterling, Secretary

ATTEST _____
Roger Gilmer, President

Commission Meeting
March 29, 2000

Members Present: President, Roger Gilmer; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; General Manager Kadrmass, and Attorney Marc Sebor.

President Gilmer called the meeting to order at 3:00 p.m.

Commissioner Lenz made a motion to accept the minutes of February 23, 2000, as written. Seconded by Secretary Wetterling, the motion carried.

Secretary Wetterling made a motion to ratify the payment of bills in the amount of \$1,498,659.05 (detailed listing is in payables book). Commissioner Ward seconded the motion and it passed unanimously.

After review of the financial statements and the budget year-to-date, Commissioner Ward made a motion to approve them. Secretary Wetterling seconded the motion and it carried unanimously.

Paul Harvego from Fawcett, Young and Associates presented the 1999 Audit to the Commission. One area the Commission will need to consider is how to enter the new Unit #9 into the system. The overall picture being excellent, Secretary Wetterling made a motion to accept the 1999 Audit. Seconded by Commissioner Lenz, the motion was approved unanimously.

Natural Gas Superintendent, John Webster, General Manager Kadrmass, and Commission members that met with New Ulm Commission stated that we are definitely interested in the construction of a natural gas line but that more information is needed from the construction profession and that timing will be important to our financial security.

Secretary Wetterling made a motion to approve an Advertisement for Bids for a new 3M transformer. Seconded by Commissioner Lenz, the motion carried.

The Commission agreed that the Recognition Banquet should be held as planned on April 28, 2000, at the Crow River County Club, serving a three-meat buffet.

General Manager Kadrmass informed the commission that the new Unit #9 will be arriving April 6, 2000.

Glencoe will be adding their own breaker to the McLeod Substation.

The building contractor has stated that the renovation is approximately 70% finished and would like the project to be finished June 1st, a month ahead of schedule.

General Manager Kadrmas will be conducting second interviews this week for the position of Business Manager.

Commissioner Lenz made a motion to approve Requisition #13025 from Facility Systems Inc. for the purchase of the new control room desk. Seconded by Secretary Wetterling, the motion carried.

There being no further business, Secretary Wetterling made a motion to adjourn. Seconded by Commissioner Ward, the motion carried.

David Wetterling, Secretary

ATTEST _____
Roger Gilmer, President

Commission Meeting
April 26, 2000

Members Present: President, Roger Gilmer; Vice President Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; General Manager Kadrmas, and Attorney Marc Sebor.

President Gilmer called the meeting to order at 3:00 p.m.

Commissioner Ward made a motion to accept the minutes of March 29, 2000, as written. Seconded by Secretary Wetterling, the motion carried.

Secretary Wetterling made a motion to ratify the payment of bills in the amount of \$2,633,158.36 (detailed listing is in payables book). Vice President Ackland seconded the motion and it passed unanimously.

After review of the financial statements, Commissioner Lenz made a motion to approve them. Vice President Ackland seconded the motion and it passed unanimously.

Vice President Ackland made a motion to approve the purchase of new equipment to be installed by West Suburban Industrial Supply on Requisition #13086. Commissioner Lenz seconded the motion and it carried unanimously.

Commissioner Lenz made a motion to approve Requisition #13089 to Videotronix, for a security and monitoring system. Seconded by Vice President Ackland, the motion was approved unanimously.

Vice President Ackland made a motion to call for bids for the installation of indirect heating and distribution regulation facilities. Secretary Wetterling seconded the motion and it passed unanimously.

Vice President Ackland made a motion to appoint the recommended candidate, Patrick Spethman, for the position of Business Manager. Secretary Wetterling seconded the motion which passed unanimously.

General Manager Kadrmas reported that equipment is needed to install the new Unit #9 by June 1st. Marc Sebor will contact Doug Gronli to receive in writing their oral agreement for reimbursement of the underground tank, water and sewer service, and the structure to house the water filtration system.

Vice President Ackland made a motion to accept a bid from Mid Central Builders for a 36' X 40' building for \$31,930. Commissioner Lenz seconded the motion which carried unanimously.

Secretary Wetterling made a motion to purchase an underground tank from Zahl Equipment for \$29,983. Seconded by Vice President Ackland the motion carried unanimously.

Vice President Ackland made a motion to contract Juul Construction to install a 6" water and sewer service to accommodate Unit #9. Secretary Wetterling seconded this motion for approximately \$17,000. The motion carried unanimously.

Mayor Torgerson suggested getting a memo to Holly at City Center so that the permit for this construction can be waived.

Vice President Ackland made a motion to partially re-release and re-issue an easement for a homeowner in New Brighton. Commissioner Lenz seconded the motion which carried

Commissioner Lenz made a motion to accept a proposal for sale of well at the recommendation of Chaperall Energy, formerly Indian Oil. Vice President Ackland seconded the motion with passed unanimously.

General Manager Kadrmas informed the Commission that the McLeod Substation and the transmission line to it is in it's final stages of approvals needed and that the building renovation is progressing.

Vice President Ackland, and Secretary Wetterling volunteered for the Labor/Management meeting on May 4, 2000, at 8:30 a.m.

President Gilmer volunteered to master the ceremonies at the Recognition Banquet on Friday, April 28, 2000 at the Crow River Country Club.

There being no further business of the Commission, Secretary Ward made a motion to adjourn. Secretary Wetterling seconded the motion which passed.

David Wetterling, Secretary

ATTEST _____
Roger Gilmer, President

Commission Meeting
May 31, 2000

Members Present: President, Roger Gilmer; Vice President Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; General Manager Kadrmas; Business Manager Patrick Spethman, and Attorney Marc Sebor.

President Gilmer called the meeting to order at 3:00 p.m.

Vice President Ackland made a motion to accept the minutes of April 26, 2000, as written. Seconded by Secretary Wetterling, the motion carried.

Vice President Ackland made a motion to ratify the payment of bills in the amount of \$1,543,537.03 (detailed listing is in payables book). Secretary Wetterling seconded the motion and it passed unanimously.

After review of the financial statements, and the budget year to date Secretary Wetterling made a motion to approve them. Vice President Ackland seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to approve requisitions #13108 and 13159 to Dresser Measurement Division. Commissioner Ward seconded the motion which passed unanimously.

Secretary Wetterling made a motion to approve requisition #13175 to TVC Communications. Vice President Ackland seconded the motion. It passed unanimously.

Vice President Ackland made a motion that we accept the proposal from Sunbelt Transformers for the Minnesota Mining and Manufacturing step-down transformer in the amount of \$403,750.00. Seconded by Commissioner Lenz the proposal was approved.

Commissioner Lenz made a motion to advertise for bids for 230 and 115 KV outdoor circuit breakers for the McLeod Substation. Seconded by Secretary Wetterling the motion passed unanimously.

Vice President Ackland made a motion to accept the proposal from Northern Pipeline Construction for the Installation of an Indirect Waterbath Heater and Distribution Regulator Facilities at Station #2. Commissioner Lenz seconded the motion which passed unanimously.

Secretary Wetterling made a motion to delete Work Order 60007 and move \$35,000.00 to Work Order 60006. Commissioner Lenz seconded the motion and it passed unanimously.

Vice President Ackland made a motion to approve requisition #13128 to Graybar Electric for 1/0 15 KV elbows. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Ward made a motion to transfer \$500,000.00 from the catastrophic fund to the checking account. Vice President Ackland seconded the motion which passed unanimously.

General Manager Kadrmas informed the commission that we do have a contract with Otter Tail Power for the month of June and Unit #9 should be ready to use for the month of July.

The McLeod Substation and transmission line route has been established and should get its final approval needed at the June McLeod County Commissioners meeting.

Commissioner Lenz made a motion to remove the interest charged to the City of Hutchinson on their last billing. Commissioner Ward seconded the motion which passed unanimously.

Commissioner Lenz made a motion to appoint Patrick E. Spethman for approval of purchases up to \$5,000.00 in General Manager Kadrmas' absence and raise Superintendent's purchasing power from \$200.00 to \$500.00. Vice President Ackland seconded the motion which passed unanimously.

The Commission will review the current titles used by the General Manager and Superintendents.

Commissioner Ward announced that after the July 2000, Commission meeting, he will be resigning from the Commission.

There being no further business, Commissioner Lenz made a motion to adjourn. Commissioner Ward seconded the motion which carried.

David J. Wetterling, Secretary

ATTEST _____
Roger L. Gilmer, President

Commission Meeting
June 28, 2000

Members Present: Vice President Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; Patrick Spethman Manager - Business Division; Don Nelson Manager – Electric Division and John Webster – Manager Natural Gas Division.

Vice President Ackland called the meeting to order at 3:00 p.m.

Secretary Wetterling made a motion to accept the minutes of May 31, 2000, as written. Seconded by Commissioner Ward, the motion carried.

Commissioner Lenz made a motion to ratify the payment of bills in the amount of \$2,936,822.54 (detailed listing is in payables book). Secretary Wetterling seconded the motion which carried.

Secretary Wetterling made a motion to approve the financial statements and the budget year-to-date. Commissioner Lenz seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to include with our next payment to the City of Hutchinson, \$400.00 requesting that amount be given to the Hutchinson Jaycees. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to call for bids for Sonic Nozzle Proving System (natural gas meter tester). Secretary Wetterling seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to call for bids for 115 kV line wood poles. Commissioner Ward seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to call for bids for 115 kV line post insulators. Commissioner Lenz seconded the motion and it passed unanimously.

Commissioner Ward made a motion to call for bids for 115 kV line conductors. Commissioner Lenz seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to call for bids for a digger derrick truck. Secretary Wetterling seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to award the bid for two (2) 230 kV outdoor circuit breakers to Alstrom USA, Inc. Commissioner Ward seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to award the bid for 115 kV outdoor circuit breakers to Alstrom USA, Inc. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Ward made a motion to approved requisition #13293 for global positioning equipment. Seconded by Commissioner Lenz the motion passed unanimously.

After discussion, Commissioner Lenz made a motion not to exceed \$48,000.00 for a Natural Gas Pipeline Consultant. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Ward made a motion to approve the Operations and Maintenance Manual and the Emergency Plan for the Natural Gas Division. Commissioner Lenz seconded the motion and it passed unanimously.

Business Manager Spethman informed the commission that the new Unit #9 is awaiting accreditation and the final walk-through for the building renovation is scheduled for Friday, June 30.

Information from Attorney Sebor's office indicates that a new law has been signed to move the call for bids amount from \$25,000.00 to \$50,000.00.

Commissioner Lenz will be available for the Labor/Management meeting on July 5th at 8:00 a.m.

Commissioners Ward and Lenz will be available to sign checks on July 3rd.

Vice President Ackland stated that the title for Clarence Kadrmas shall remain General Manager.

There being no further business, Secretary Wetterling made a motion to adjourn. The motion was seconded the Commissioner Ward and passed unanimously.

David J. Wetterling, Secretary

ATTEST _____
Paul Ackland, Vice President

Commission Meeting
July 26, 2000

Members Present: Vice President Paul Ackland; Secretary David Wetterling; Commissioner, Douglas Ward; Commissioner Craig Lenz; Attorney, Marc Sebor; General Manager, Clarence Kadmas.

Vice President Ackland called the meeting to order at 3:00 p.m.

Vice President Ackland presented Commissioner Ward with a plaque in appreciation for his eight (8) years of service. Mayor Torgerson stopped by to thank Commissioner Ward for his service to the City of Hutchinson. He also announced that Donald H. Walser has been appointed by City Council to fill in for Commissioner Ward's term until September, 2001.

Secretary Wetterling made a motion to accept the minutes of June 28, 2000, as written. Seconded by Commissioner Ward, the motion carried.

Commissioner Lenz made a motion to ratify the payment of bill in the amount of \$2,262,747.31 (detailed listing is in payables book). Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to approve the financial state and the budget year-to-date. Secretary Wetterling seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to charge off customer accounts in the amount of \$7,120.86. Seconded by Commissioner Ward the motion carried unanimously.

Commissioner Lenz made a motion to approve Requisition #13394 to Border States Electric for 115 kV disconnect switches. Commissioner Ward seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to approve Requisition #13393 to Minnkota Electrical Sales for CCVT's. Commissioner Ward seconded the motion and it passed unanimously.

Commissioner Ward made a motion to approve Requisition #13395 to ElectroTech, Inc. for 345 kV Disconnect Switches. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to approve Requisition #13398 to Electro Tech, Inc. for a 345 kV motor operated switch. Commissioner Ward seconded the motion which passed unanimously.

Secretary Wetterling made a motion to award the bid for "115 kV line conductor to Border States Electric. Commissioner Lenz seconded the motion and it passed unanimously.

A recommendation for the "115 kV line post insulators" will be made at the next commission meeting.

Commissioner Ward made a motion to reject any and all bids for the "sonic nozzle proving system" (natural gas meter tester.) Commissioner Lenz seconded the motion which passed unanimously.

Commissioner Lenz made a motion to award the bid for "digger derrick truck" to Altec Industries, Inc. Seconded by Secretary Wetterling the passed unanimously.

General Manager Kadrmas informed the Commission that Natole Engineering is working on their final punch list to ready Unit #9 for approval by the League of Minnesota Cities.

In September, 2000, the Commission will be asking the City Council to purchase a revenue bond to finance building of the McLeod Substation and the 115 kV transmission line.

The new office furniture should be arriving in mid-August. The control room is planning on moving to the center after Labor Day.

The IBEW requested the Commission to consider a change in policy for an employee wanting to use sick leave. The Commission declined to permit the deviation.

Commissioner Lenz made a motion to approve Requisition #13427 to WESCO for wire. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to approve two (2) Partial Release of Easements by our Elk River 230 kV line. Secretary Wetterling seconded the motion and it passed unanimously.

There being no further business Secretary Wetterling made a motion to adjourn. Seconded by Commissioner Ward the motion passed.

David J. Wetterling, Secretary

ATTEST _____
Paul Ackland, Vice President

Commission Meeting
August 30, 2000

Members Present: Vice President Paul Ackland; Secretary David Wetterling; Commissioner Craig Lenz; Commissioner Donald Walser; Business Manager Patrick Spethman.

Vice President Ackland called the meeting to order at 3:00 p.m. and welcomed a new Commissioner, Donald Walser to the meeting.

Commissioner Lenz made a motion to accept the Minutes of July 26, 2000, as written. Commissioner Walser seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to ratify the July payment of bills in the amount of \$2,224,810.39 (detailed listing is in payables book). Secretary Wetterling seconded the motion and it passed unanimously.

Secretary Wetterling made a motion to approve the financial statement and the budget year-to-date. Commissioner Lenz seconded the motion which passed unanimously.

Commissioner Lenz made a motion to approve requisition #13510 to Connecticut Technologies for a Sonic Nozzle Proving System. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to approve Requisition #13509 to Sauk Center Welding and Machine Work for a Pole Trailer. Secretary Wetterling seconded the motion which passed unanimously.

Secretary Wetterling made a motion to approve Requisition #13530 to Bergstrom-Verbarg Co. for Steel Pole and Structure for the 115 kV line to enter the 3M Substation. Commissioner Walser seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to award the bid for the 115 kV line pole insulators to Dakota Electric. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to advertise for bids for McLeod Substation Steel Structures. Commissioner Walser seconded the motion and it passed unanimously.

Vice President Ackland volunteered to attend the Labor/Management Meeting on September 6, at 8:30 a.m.

Commissioner Lenz made a motion to advertise for the sale of the Propane Peak Shaving Plant and the Plant Inventories pending a City of Hutchinson Resolution. Secretary Wetterling seconded the motion and it passed unanimously.

Commissioner Lenz made a motion to remove Work Order 50008 for the underground directional boring machine from the 2000 Budget, and allocating \$100,000.00 to Work Order 20005 which is the underground distribution budget. Secretary Wetterling seconded the motion and it passed unanimously.

Business Manager Spethman informed the Commission that about 1,400 gallons of diesel fuel had been spilled from Unit #9 Fuel and that Bay West had cleaned the spill. The cost for this clean up will be passed on to the League of Minnesota Cities since Unit #9 has not been accepted by the Commission.

The Minnesota Pollution Control Agency has found that Unit #9 needs to have a 20 foot extension added to its stack to meet their requirements.

The final punch list for the building renovation is progressing. The Commission is holding a \$12,000.00 retainer.

Discussion was held on a draft of a City of Hutchinson Resolution to formulate a community re-investment program.

There being no further business, Commissioner Lenz made a motion to adjourn. Secretary Wetterling seconded the motion, and it passed unanimously.

David J. Wetterling, Secretary

ATTEST _____
Paul Ackland, Vice President

Commission Meeting
September 27, 2000

Members Present: Vice President Paul Ackland; Secretary David Wetterling; Commissioner Craig Lenz; Commissioner Donald Walser; Attorney Marc Sebor, General Manager Clarence Kadrmas, and Business Manager Patrick Spethman.

Vice President Ackland called the meeting to order at 3:00 p.m.

Secretary Wetterling made a motion to nominate Paul Ackland as President. Commissioner Lenz seconded the motion and it passed unanimously. Commissioner Walser made a motion to cease nominations. Seconded by Commissioner Lenz the motion passed unanimously. There was a unanimous vote for Paul Ackland as President.

Commissioner Lenz made a motion to nominate David Wetterling as Vice President. Commissioner Walser seconded the motion and it passed unanimously. Commissioner Walser made a motion to cease nominations, seconded by Commissioner Lenz the motion passed unanimously. There was a unanimous vote for David Wetterling for Vice President.

President Ackland appointed Craig Lenz as Secretary and Garnette Marvan as Recording/Assistant Secretary. President Ackland appointed the firm of Anderson Dove Fretland, and Van Volkenburg, as the Legal Counsel.

Secretary Lenz and General Manager Kadrmas will review drug reports.

President Ackland designated Citizens Bank and Trust Company, Marquette Bank, First Bank of Minnesota, Wells Fargo and First State Federal as depositories for Utility funds.

Vice President Wetterling made a motion to accept the Minutes of August 30, 2000, as written. Commissioner Walser seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to ratify the August payment of bills in the amount of \$2,490,059.07 (detailed listing is in payables book). Secretary Lenz seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve the financial statement and the budget year-to-date. Vice President Wetterling seconded the motion which passed unanimously.

The Hutchinson Tree Board updated the Commission on the year 2000 tree plantings and requested \$30,000.00 for the year 2001. They will submit a formal written request for next months meeting.

Secretary Lenz made a motion to accept the bid from Galvanizers, Inc. for the McLeod Substation Steel Structures. Seconded by Commissioner Walser the motion passed unanimously.

Vice President Wetterling made a motion to accept the bid from Bell Lumber for the 115 KV Line Wood Poles. Seconded by Secretary Lenz the motion passed unanimously.

Secretary Lenz made a motion to accept the bid from Ely, Inc. for the sale of propane inventory. Seconded by Commissioner Lenz the motion passed unanimously.

Commissioner Walser made a motion to recommend to the City of Hutchinson to accept the bid from Lange Gas Equipment for the sale of the propane plant. Seconded by Vice President Wetterling the motion passed unanimously.

Vice President Wetterling made a motion to approve Requisition #13595 to Stewart Energy Systems for removal of a fuel oil tank. Seconded by Commissioner Walser the motion carried.

Secretary Lenz made a motion to advertise for bids for the McLeod Substation Concrete Foundation. Seconded the Vice President Wetterling the motion passed unanimously.

Secretary Lenz made a motion to advertise for bids for the McLeod Substation Site Work. Seconded by Commissioner Walser the motion passed unanimously.

General Manager Kadrmas reported that Maverick Pipeline Services, Inc. is sending weekly updates on their findings regarding a natural gas pipeline.

There will be a special meeting of the Commission on October 10, 2000, at noon to submit a proposal to the City of Hutchinson for a McLeod Substation \$4,000,000.00 revenue bond.

Secretary Lenz made a motion to approve \$800,000.00 in our budget for the City of Hutchinson in 2001. Seconded by Commissioner Walser the motion passed unanimously.

There being no further business of the Commission Vice President Wetterling made a motion to adjourn. Seconded by Secretary Lenz the motion passed unanimously.

Craig Lenz Secretary

Attest: _____
Paul L. Ackland, President

Special Commission Meeting
October 10, 2000, Noon

Members Present: Vice President, David Wetterling; Secretary Craig Lenz (on speaker phone); Commissioner Donald Walser, General Manager Kadrmas, Business Manager, Patrick Spethman, and James Prosser (on speaker phone), of Ehlers and Associates, Inc.(City of Hutchinson finance advisors).

Commissioner Walser made a motion to adopt a resolution relating to \$4,000,000 general obligation public utility revenue bonds, series 2000A; authorizing the Hutchinson City Council to provide for the issuance and sale thereof. Vice President Wetterling seconded that motion and it passed unanimously.

Commissioner Walser made a motion to accept the bond financing of Hanifen, Imhoff Division of Stifel, Nicolaus and Company Incorporated from Denver, Colorado, for the low effective true interest rate of \$4.8796%. Secretary Lenz seconded the motion and it passed unanimously.

There being no further business at this time, Commissioner Walser made a motion to adjourn. Seconded by Vice President Wetterling the motion passed unanimously.

Craig Lenz Secretary

Attest: _____
Paul L. Ackland, President

Regular Meeting
October 25, 2000

Members Present: President Paul Ackland; Vice President David Wetterling; Secretary Craig Lenz; Commissioner Donald Walser; Attorney Marc Sebor; General Manager Clarence Kadrmas; and Business Manager Patrick Spethman.

President Ackland called the meeting to order at 3:07 p.m.

Secretary Lenz made a motion to approve the minutes of September 27, 2000. The motion was seconded by Vice President Wetterling, and passed unanimously.

Vice President Wetterling made a motion to approve the minutes of October 10, 2000. Secretary Lenz seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to ratify the payment of bills in the amount of \$1,797,438.86 (detailed listing is in payables book). The motion was seconded by Secretary Lenz and passed unanimously.

After review of the financial statement and the budget year-to-date, Secretary Lenz made a motion to accept. Commissioner Walser seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to approve Requisition #13714 to C3 Ilex Systems for a remote terminal unit. Secretary Lenz seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve Requisition #13715 to Border States Electric for surge arrestors. Seconded by Vice President Wetterling the motion passed unanimously.

Commissioner Walser made a motion to approve Requisition #13716 to Dolan Feldhaus Company for post insulators for the 115 KV line. Vice President Wetterling seconded the motion and it passed unanimously.

Commissioner Walser made a motion to approve Requisition #13742 to Midwest Towers Incorporated for repair of Unit #1 cooling tower. Seconded by Secretary Lenz the motion passed unanimously.

Vice President Wetterling made a motion to approve the charge-off list of non collectable accounts in the amount of \$2,619.04. Commissioner Walser seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve Requisition #13752 to RESCO for 115 KV line material. Seconded by Vice President Wetterling the motion passed unanimously.

Secretary Lenz made a motion to approve Requisition #13753 to Border States Electric for 115 KV line material. Seconded by Vice President Wetterling the motion passed unanimously.

The preliminary budget for 2001 was reviewed.

President Ackland and Vice President Wetterling will attend the next Labor/Management meeting on November 1, 2000 at 8:30 a.m.

General Manager Kadrmas explained the current process for repair of streetlights.

General Manager Kadrmas and others will be taking a trip October 30, 2000, to Chicago to meet with the EPA.

Open house for the new Utility Center will be held the first week in April.

Attorney Seborra will check on the law for the return of public monies.

Secretary Lenz made a motion to table discussion on the energy conservation account and the Hutchinson Tree Board. Vice President Wetterling seconded the motion and it passed unanimously.

There will be a joint meeting with division managers and City Council members to review long range planning.

There being no further business of the Commission, Secretary Lenz made a motion to adjourn. Vice President Wetterling seconded the motion and it passed unanimously.

Craig R. Lenz Secretary

Attest: _____
Paul L. Ackland, President

Regular Meeting
November 29, 2000

Members Present: President Paul Ackland; Vice President David Wetterling; Secretary Craig Lenz; Commissioner Donald Walser; Commissioner Roger Gilmer, Attorney Marc Sebor; General Manager Clarence Kadmas; and Business Manager Patrick Spethman.

President Ackland called the meeting to order at 3:00 p.m.

Commissioner Walser made a motion to approve the minutes of October 25, 2000. The motion was seconded by Vice President Wetterling, and passed unanimously.

Vice President Wetterling made a motion to ratify the payment of bills in the amount of \$2,117,516.76 (detailed listing is in payables book). Commissioner Gilmer seconded the motion. The motion passed unanimously.

After review of the financial statement and the budget year-to-date, Secretary Lenz made a motion to approve them. Vice President Wetterling seconded the motion and it passed unanimously.

Commissioner Walser made a motion to adopt a resolution to surrender life insurance policies in the names of: Curtis A. Dahl, Nathan Smutka, and Susan Kay Winter. Secretary Lenz seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to approve Requisition #13812 to Schweiter C/O Pro Tech Power Sales for the McLeod Substation. Seconded by Secretary Lenz the motion passed unanimously.

Commissioner Walser made a motion to approve Requisition #13813 to ElectroSwitch C/O Pro Tech Power Sales for the McLeod Substation. Vice President Wetterling seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to approve Requisition #13814 to Pulsar Technologies C/O Pro Tech Power Sales for the McLeod Substation. Commissioner Gilmer seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve Requisition #13825 to Electro Tech Inc. for material to convert 3M line from 69 KV to 115 KV. Commissioner Gilmer seconded the motion and it passed unanimously.

Secretary Lenz made a motion to award the bid to R & R Excavating, Inc. for the McLeod Substation Site Work. Commissioner Gilmer seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve the 2001 Budget. Vice President Wetterling seconded the motion and it passed unanimously.

Secretary Lenz made a motion to cancel the Advertisement for Bids for the McLeod Substation Concrete Foundation scheduled to be opened November 22, 2000. Commissioner Gilmer seconded the motion and it passed unanimously.

Commissioner Gilmer made a motion to Advertise for Bids for the McLeod Substation Concrete Foundation scheduled to be opened December 21, 2000. Vice President Wetterling seconded the motion which passed unanimously.

Secretary Lenz made a motion to approve Requisition #13832 to RESCO for 1/0 wire. Commissioner Walser seconded the motion and it passed unanimously.

Commissioner Walser made a motion to Advertise for Bids for 1/0 115 KV wire. Vice President Wetterling seconded the motion and it passed unanimously.

Vice President Wetterling made a motion to return to the Catastrophic Fund, \$500,000.00. Commissioner Walser seconded the motion and it passed unanimously.

Attorney Sebor reported that all monies need to be refunded to customers or sent to the state as unclaimed property as is the present policy.

Secretary Lenz made a motion to designate \$20,000.00 to the Hutchinson Tree Board from the Energy Conservation Fund. Commissioner Gilmer seconded the motion and it passed unanimously. Other options for this fund will be designated.

Secretary Lenz made a motion to call a planning meeting with invited parties, city staff and Mayor, on December 14, 2000, at 9:00 a.m., at the utility center. Vice President Wetterling seconded the motion and it passed unanimously.

There being no further business, Commissioner Gilmer made a motion to adjourn the meeting. Secretary Lenz seconded the motion which passed unanimously.

Craig R. Lenz Secretary

Attest: _____
Paul L. Ackland, President

Regular Meeting
December 27, 2000

Members Present: President Paul Ackland; Vice President David Wetterling; Secretary Craig Lenz; Commissioner Donald Walser; Commissioner Roger Gilmer, Attorney Marc Sebor; and General Manager Clarence Kadmas.

President Ackland called the meeting to order at 3:00 p.m.

Commissioner Walser made a motion to approve the minutes of November 29, 2000, as written. Seconded by Vice President Wetterling, the motion passed unanimously.

Commissioner Gilmer made a motion to ratify the payment of bills in the amount of \$1,561,287.18 (detailed listing is in payables book). Commissioner Walser seconded the motion and it passed unanimously.

After review of the financial statement and budget year to date, Vice President Wetterling made a motion to accept them. The motion was seconded by Commissioner Gilmer and passed unanimously.

Secretary Lenz made a motion to approve the request of Phoenix Solutions Company for a 4160V service. Vice President Wetterling seconded that motion and it passed unanimously.

Vice President Wetterling made a motion to approve Requisition #13839 to RESCO for 2001 wire for inventory. Secretary Lenz seconded the motion and it passed unanimously.

Commissioner Gilmer made a motion to approve Requisition #13883 to Border States Electric Supply Company for single phase transformers. Commissioner Walser seconded the motion and it passed unanimously.

Secretary Lenz made a motion to approve Requisition #13914 to TVC Communications for city street lights. Seconded by Vice President Wetterling the motion passed unanimously.

Commissioner Gilmer made a motion to approve Requisition #13954 to RESCO for switches, fuses, and fittings for inventory. Commissioner Walser seconded the motion and it passed unanimously.

Commissioner Walser made a motion to accept the "firm" bid from WESCO for primary wire inventory. Seconded by Secretary Lenz, the motion passed unanimously.

Vice President Wetterling made a motion to accept the bid from Marcy Construction Company for the McLeod Substation Concrete Foundation. Commissioner Gilmer seconded the motion which passed unanimously.

Commissioner Gilmer and Commissioner Walser volunteered to attend the Labor/Management meeting January 3rd and 8:30 a.m.

General Manager Kadrmas reported that there is a scheduled meeting with the Environmental Quality Board on the McLeod Substation and Tim Hacker is working on the appraisals to secure the right-of-way.

Discussion was held on our current and past workman's compensation position.

There being no further business, Commissioner Gilmer made a motion to adjourn. Commissioner Walser seconded the motion and it passed unanimously.

Craig R. Lenz Secretary

Attest: _____
Paul L. Ackland, President